

Procurement Report for Niagara County Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 04/04/2023

Status: CERTIFIED

Certified Date : 03/31/2023

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	https://www.niagaracountybusiness.com/file-library/category/policies_and_information
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Annex Business Media Inc.	Address Line1	P.O Box 530
Type of Procurement	Consulting Services	Address Line2	105 Donley Drive South
Award Process	Non Contract Procurement/Purchase Order	City	Simco
Award Date		State	
End Date		Postal Code	N3Y 4N5
Fair Market Value		Plus 4	
Amount		Province/Region	Ontario
Amount Expended For Fiscal Year	\$6,233.00	Country	Other
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Digital Marketing Consutant

2. Vendor Name	Capstream Technologies, LLC	Address Line1	1204 Vine Street
Type of Procurement	Technology - Hardware	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	OLEAN
Award Date	7/19/2022	State	NY
End Date	1/10/2023	Postal Code	14760
Fair Market Value		Plus 4	
Amount	\$15,983.95	Province/Region	
Amount Expended For Fiscal Year	\$15,983.95	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Audio & visual equipment and installation

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3. Vendor Name	D.R. Chamberlain Corporation	Address Line1	50 Simonds Street
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	LOCKPORT
Award Date	8/11/2022	State	NY
End Date	11/16/2022	Postal Code	14094
Fair Market Value		Plus 4	
Amount	\$30,600.00	Province/Region	
Amount Expended For Fiscal Year	\$30,600.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Office renovations

4. Vendor Name	Gabriele & Berrigan, P.C.	Address Line1	800 Main Street
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	NIAGARA FALLS
Award Date	1/1/2014	State	NY
End Date		Postal Code	14301
Fair Market Value	\$118,892.70	Plus 4	
Amount	\$118,892.70	Province/Region	
Amount Expended For Fiscal Year	\$118,892.70	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal services

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5. Vendor Name	H. Sicherman & Company, Inc.	Address Line1	160 Washburn Street, Suite 200
Type of Procurement	Consulting Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	LOCKPORT
Award Date		State	NY
End Date		Postal Code	14095
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$13,344.37	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional Consulting

6. Vendor Name	H.W. Bryk & Sons, Inc.	Address Line1	4300 Military Rd.
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	NIAGARA FALLS
Award Date		State	NY
End Date		Postal Code	14305
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$12,588.43	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Repairs & Maintenance

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7. Vendor Name	Harris Beach PLLC	Address Line1	726 Exchange Street, Suite 1000
Type of Procurement	Legal Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	BUFFALO
Award Date		State	NY
End Date		Postal Code	14210
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$5,533.85	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional Legal Services

8. Vendor Name	Landscape Associate of WNY, Inc.	Address Line1	8401 Packard Road
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	NIAGARA FALLS
Award Date	4/15/2022	State	NY
End Date	10/31/2024	Postal Code	14304
Fair Market Value		Plus 4	
Amount	\$8,417.99	Province/Region	
Amount Expended For Fiscal Year	\$8,417.99	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Landscaping Maintenance

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9. Vendor Name	Laraba Enterprises	Address Line1	4633 Mapleton Road
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	LOCKPORT
Award Date	3/23/2016	State	NY
End Date	4/15/2022	Postal Code	14094
Fair Market Value		Plus 4	
Amount	\$18,358.00	Province/Region	
Amount Expended For Fiscal Year	\$18,358.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Landscaping, Lawn Maintenance & Snow Removal

10. Vendor Name	Lumsden & McCormick, LLP	Address Line1	369 Franklin Street
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	BUFFALO
Award Date	12/27/2006	State	NY
End Date		Postal Code	14202
Fair Market Value		Plus 4	
Amount	\$20,700.00	Province/Region	
Amount Expended For Fiscal Year	\$20,700.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional Audit Services

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11. Vendor Name	Magavern Magavern Grimm LLP	Address Line1	1100 Rand Building
Type of Procurement	Legal Services	Address Line2	14 Lafayette Square
Award Process	Non Contract Procurement/Purchase Order	City	BUFFALO
Award Date		State	NY
End Date		Postal Code	14203
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$5,717.35	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional Legal Services

12. Vendor Name	Mike Sinatra's Landscaping and Snowplowing LLC	Address Line1	1212 Erie Avenue
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	NORTH TONAWANDA
Award Date	10/1/2022	State	NY
End Date	4/30/2025	Postal Code	14120
Fair Market Value		Plus 4	
Amount	\$19,975.00	Province/Region	
Amount Expended For Fiscal Year	\$19,975.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Snow plowing and salting

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13. Vendor Name	Niagara County	Address Line1	59 Park Ave.
Type of Procurement	Staffing Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	LOCKPORT
Award Date	6/13/2018	State	NY
End Date	6/30/2023	Postal Code	14094
Fair Market Value	\$64,093.47	Plus 4	
Amount	\$64,093.47	Province/Region	
Amount Expended For Fiscal Year	\$64,093.47	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Assistant Director Salary and Benefits

14. Vendor Name	Professional Janitorial Services, Inc.	Address Line1	20 Milton Ave.
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	WEST SENECA
Award Date	5/14/2014	State	NY
End Date		Postal Code	14224
Fair Market Value		Plus 4	
Amount	\$12,538.13	Province/Region	
Amount Expended For Fiscal Year	\$12,538.13	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Office cleaning

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15. Vendor Name	Selective Insurance Company	Address Line1	P.O Box 371468
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	PITTSBURGH
Award Date		State	PA
End Date		Postal Code	15250
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$46,276.26	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Commercial Package & Umbrella Insurance

Additional Comments