



Niagara County Brownfield Development Corporation

ANNUAL MEMBERSHIP MEETING MINUTES
Niagara County Brownfield Development Corporation
Tuesday, December 7, 2021
1:00 p.m.

Members Present: Chairman Robert Restaino, Vice Chairman Richard Updegrave,
Secretary Michael Casale

Others Present: R. Thomas Burgasser, Amy Fisk, Scott Hapeman, Jacqueline Minicucci

- 1.0 The meeting was called to order at 1:15 p.m. by Chairman Restaino.
- 2.0 Roll was called. Board members present were Chairman Restaino, Vice Chairman Updegrave, and Secretary Michael Casale.

ACTION ITEMS

- 3.0 Designation of Board of Directors -
Chairman Restaino confirmed that as the Mayor of Niagara Falls he will remain on the Board of Directors representing the City of Niagara Falls. Mr. Updegrave confirmed he will remain on the Board of Directors representing Niagara County. Mr. Casale confirmed he will remain on the Board of Directors representing the Niagara County Industrial Development Agency (NCIDA). Moved by Mr. Updegrave and seconded by Mr. Casale. Unanimous. Carried.
- 4.0 Election of Chairman of Membership who shall act as Chairman of the Board of Directors. Mr. Updegrave nominated Mr. Restaino as Chairman of the Board of Directors. Moved by Mr. Updegrave and seconded by Mr. Casale. Unanimous. Carried.
- 5.0 Election of Officers of the Board of Directors -
 - 5.1 Vice-Chairman – Mr. Updegrave
Moved by Mr. Casale and seconded by Mr. Restaino. Unanimous. Carried.
 - 5.2 Secretary – Mr. Casale (Proxy for NCIDA)
Moved by Mr. Restaino and seconded by Mr. Updegrave. Unanimous. Carried.
- 6.0 Election of Executive Officers -
 - 6.1 President – Amy Fisk
Moved by Mr. Updegrave, seconded by Mr. Casale. Unanimous. Carried.
 - 6.2 Treasurer – Jacqueline Minicucci
Moved by Mr. Updegrave, seconded by Mr. Casale. Unanimous. Carried.
- 7.0 Election of Standing Committees -
 - 7.1 Executive Committee – Nominated Mr. Restaino, Mr. Updegrave, and Mr. Casale.
 - 7.2 Governance Committee - Nominated Mr. Restaino, Mr. Updegrave, and Mr. Casale.
 - 7.3 Audit Committee - Nominated Mr. Restaino, Mr. Updegrave, and Mr. Casale.
Moved by Mr. Updegrave and seconded by Mr. Casale. Unanimous. Carried.